



# City of Westminster FY 16-17 Recommended Budget

July 7, 2016



## FY 16-17 Recommended Budget

- A “Status Quo” budget for FY 16-17 is recommended at this time
  - Funds operations and services at their current levels
  - Takes into account ongoing projects and programs that were approved by the City Council during the past year
- A “Status Quo” budget authorizes a spending plan for the coming year, while allowing the City Council to discuss budget issues in the coming months
- Changes can be made to the “Status Quo” budget during FY 16-17, based on City Council direction and on the outcome of the November 2016 local sales tax election



## FY 16-17 Recommended Budget – All Funds Combined

All Funds Combined		Amount
Opening Fund Balances	\$ 48.9 million	
Revenues	94.9 million	
Transfers In	<u>8.1 million</u>	
Total Sources		\$ 151.9 million
Expenditures	103.6 million	
Transfers Out	<u>8.1 million</u>	
Total Uses ("Total Budget")		<u>111.7 million</u>
Ending Fund Balances		\$ 40.2 million

## FY 16-17 Recommended Budget – General Fund

General Fund	Amount
Revenues	\$ 48.4 million
Expenditures	<u>53.8 million</u>
Expenditures over Revenues	- 5.4 million
Net Transfers In From Other Funds	<u>3.3 million</u>
Net Change in Fund Balance	- 2.1 million
Opening Fund Balances	<u>20.4 million</u>
Ending Fund Balances	\$ 18.4 million



## FY 16-17 Recommended Budget – Other Funds

In Millions of Dollars	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Internal Service Funds
Revenues	\$ 9.2	\$ -	\$ 13.8	\$ 23.5
Expenditures	<u>7.2</u>	<u>3.7</u>	<u>14.3</u>	<u>24.7</u>
Expenditures over Revenues	2.0	- 3.7	- 0.5	- 1.2
Net Transfers From/To Other Funds	<u>- 3.4</u>	<u>1.5</u>	<u>-</u>	<u>- 1.3</u>
Net Change in Fund Balance	- 1.4	- 2.2	- 0.5	- 2.5
Opening Fund Balances	<u>14.0</u>	<u>2.2</u>	<u>8.4</u>	<u>3.8</u>
Ending Fund Balances	\$ 12.5	\$ -	\$ 7.9	\$ 1.3

## Changes from FY 15-16 to FY 16-17 – General Fund

In Millions of Dollars	FY 15-16 Estimated	FY 16-17 Recommended	Change
Revenues	\$ 48.7	\$ 48.4	\$ - 0.3
Expenditures	<u>51.8</u>	<u>53.8</u>	<u>2.0</u>
Expenditures over Revenues	- 3.1	- 5.4	- 2.3
Net Transfers In From Other Funds	<u>1.5</u>	<u>3.3</u>	<u>1.8</u>
Net Change in Fund Balance	- 1.7	- 2.1	- 0.4
Opening Fund Balances	<u>22.1</u>	<u>20.4</u>	<u>- 1.7</u>
Ending Fund Balances	\$ 20.4	\$ 18.4	- 2.0



## Changes from FY 15-16 to FY 16-17 – General Fund Revenues

In Millions of Dollars	FY 15-16 Estimated	FY 16-17 Recommended	\$ Change	% Change
Property Tax Revenue	\$ 13.7	\$ 14.0	\$ 0.3	2 %
Sales Tax Revenue	17.1	17.0	- 0.1	- 1 %
Other Tax Revenue	8.2	8.5	0.3	3 %
Licenses and Permits	0.9	0.9	-	-
Fines, Forfeitures and Penalties	0.9	1.0	0.1	9 %
Use of Money and Property	1.1	1.2	0.1	12 %
Intergovernmental	0.2	0.2	-	- 3 %
Charges for Services (including CIP charges, WRA/ROPS Admin)	5.0	4.3	- 0.7	- 14 %
Overhead Charges	1.3	1.1	- 0.2	- 15 %
Other Revenue	0.3	0.3	-	6 %
<b>Total Revenue</b>	<b>\$ 48.7</b>	<b>\$ 48.4</b>	<b>\$ - 0.3</b>	<b>- 1 %</b>



# FY 16-17 General Fund Revenues

- Assumption is continued slow growth in the economy
- Property tax (in-lieu of VLF) revenue increase due to growth in assessed valuation
- Sales tax decline for FY 16-17 results from “triple-flip” cleanup payment in FY 15-16
- Utility Users Tax revenue (Other Tax Revenue) expected to increase 7% (lower than normal receipts in FY 15-16)
- Charges for Services are down due to reduced General Fund staff reimbursements for water projects and lower Westminster Redevelopment Agency-related administrative allowance
- Overhead charges are down due to Liability and Information Technology funds no longer being able to pay overhead to General Fund
- Licenses and Permits and Charges for Services revenue includes \$250,000 of new revenue related to contracting with Stanton to provide animal services



## Changes from FY 15-16 to FY 16-17 – General Fund Expenditures

In Millions of Dollars	FY 15-16 Estimated	FY 16-17 Recommended	\$ Change	% Change
General Government	\$ 2.9	\$ 3.1	\$ 0.2	8 %
Police	27.9	29.0	1.1	4 %
Fire	12.2	12.7	0.5	4 %
Community Services	2.3	2.4	0.1	3 %
Public Works	4.5	4.5	-	-
Community Development	2.1	2.1	-	1 %
<b>Total Expenditures</b>	<b>\$ 51.8</b>	<b>\$ 53.8</b>	<b>\$ 2.0</b>	<b>4 %</b>



## FY 16-17 General Fund Expenditures

- Police increase due to new Animal Shelter and Animal Services/Stanton contracts (\$230,000 and \$210,000, respectively); increase in payment for PERS unfunded liability (\$300,000); increases in other retirement and medical costs (\$200,000); shooting range (\$100,000); and increased costs for fingerprinting system (\$50,000)
- Fire increase is the result of an increase in OCFA contract costs (\$300,000); increase in payment for PERS unfunded liability (\$130,000); increased costs for retiree medical (\$60,000); and ambulance billing contract increase (\$10,000)
- General Government increase due to municipal election in FY 16-17 (\$100,000) and prior year vacancies in City Clerk and Administrative Services Director positions in FY 15-16 (\$100,000)
- Community Services increase of \$100,000 is due to significant budget savings in FY 15-16 offset in part by a reduction in the FY 16-17 Aquatics budget



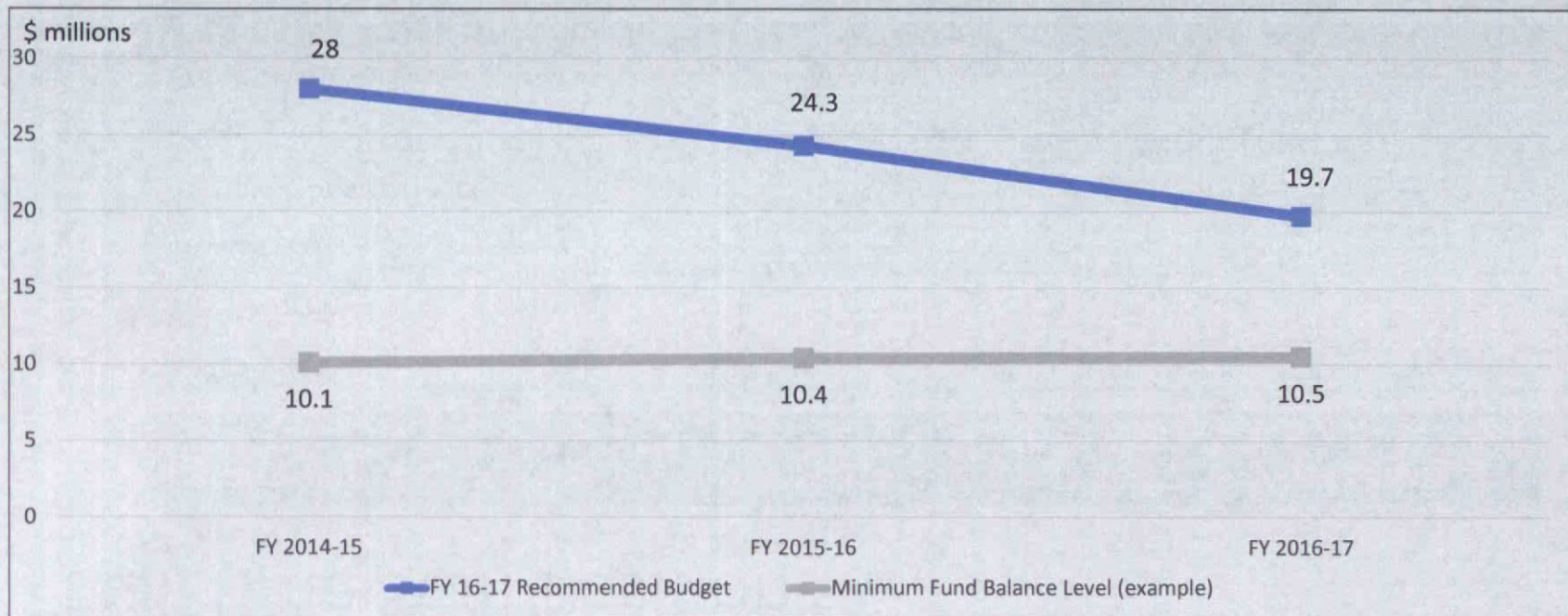
## Changes from FY 15-16 to FY 16-17 – Full-Time Staff Positions

Departments	FY 15-16	FY 16-17 Recommended	Change
City Manager	7	7	-
City Attorney	1	1	-
City Clerk	2	2	-
Administrative Services *	14	14	-
Police	128	128	-
Community Services	7	7	-
Public Works	52	52	-
Community Development	12	12	-
<b>Total Full-Time Positions</b>	<b>223</b>	<b>223</b>	<b>-</b>

\* Includes Finance and Human Resources



# Combined Fund Balances – General and Internal Service Funds



Minimum Fund Balance Level example is based on two months of General Fund revenues plus \$500,000 for each of the five internal service funds.